

Ethiopian Catholic Church –Hawasa Catholic Vicariate Pastoral Work.

Arosa Catholic Mission Catechists Training

Project proposal

(Please kindly find the details of project proposal of Catechist' training in the following pages)

Submitted to:

BY:

Legal form of organization: Hawasa Catholic Vicariate Arosa Catholic Mission.

Authorized to sign: Juan Gonzalez Nunez apostolic administrator of the vicariate

Submission date: August 2022

In charge of project: Fr. Teshale Abera (Parish priest of Arosa)

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Fr. Teshale Abera

1. Summary Sheet

1.1. Project Title:

“Capacity building Training for Arosa Catholic Mission Catechists”

1.2. Project Location

The project will be implemented at Sidama regional state of Ethiopia, in Hawasa City Administration, hawella Tulla sub-city, Arosa Catholic Parish.

1.3 . Project Summary

Target Group

Arosa Catholic Mission is the one from 20 parishes in a vicariate which is established before 30 years. The mission was established in 1990 and covers 70sq.km. Under this parish there are 41 Cchapels. For these chapels there are only **two priests** who are serving people with social and pastoral activities. The mission gives spiritual service for 14,000.00 Christian followers with these two priests. As a human being, one priest may not serve more than five chapels in one Sunday. The other chapels including the center church of the parish there are 41 Catechists in a parish. They are not that much trained people with the bible and different church documents. Even if they are in somehow better than others they need to have training on church leadership, on methodology of bible preaching, on church documents and others.

‘As food for body, capacity building training is for a mind’ indeed, anybody who is appointed to preach people should know the things in detail what he/she is going to teach.

After Jesus trained his disciples for two years He sent them to preach people.” Mk 3:16-19”. Therefore, our Catechists also need training to shape Christians to the right way of the God and fill the gap where the priests may not reach.

1.4. Project purpose and overall objective

The project purpose: the project purpose is to capacitate each chapel spiritual leader with Christian community leadership, catholic church dogmas, Bible preaching methodology and how to live in-collaboration with other religious.

Overall objectives of the project: the parish church and other chapels are established many years ago. The most spiritual chapel leaders/catechists are employed as soon as chapels are established. Therefore, the objectives of the project are to empower 32 trainees with church documents and bible related topics.

1.5 Main activities

The project is designed to capacitate the spiritual chapel leaders and increase the preaching capacity of these individuals. In recent periods of time, the understanding of Christian community with bible is increased. The person who is preaching to the people should have more knowledge of preaching methods, bible, church documents, and others. Rural people may not have any electronic and other technology access to have information unless they get training.

1.6 Planned period of implementation

The proposed project is to capacitate catechists with spiritual matters. It is for mind setting or soft work thus after the project proposal has been given consent and where the project fund is secured immediately after a while the training will be implemented.

2. Project budget

For every activity implementation, budget is crucial without having the sufficient budget for trainees, trainers, and facilitators, it might not be thinkable. Therefore, the following activities are listed with their estimated costs.

Table 1: Total Project cost description

No	Description	Unit	Quantity	No Of training days	Unit Of Cost		Total Cost		Remark
					ETB	EUR	ETB	EUR	
1	Trainees pocket money	person	46	15	2,000	37	92,000.00	1702	133ETB Per day x 15 day x 46
2	Trainers Per diem	person	4	10	3,000	55.55	12,000.00	222	300 x 10 x 4
3	Facilitators per diem	Person	2	15	5,000	92.59	10,000.00	185.18	333 x 15 x 2
Sub total							114,000.00	2,109.18	
4	Refreshment								
	Break fast	Person	52	15	1000	18.51	52,000	962.52	66.66x15 x52
	lunch	person	52	15	1800	33.3	93,600	1731	120 x 15 x52
	Tea-Coffee soft drink	Person	52	15	700	12.96	36,400	673.92	46 x 15 x 52
	Dinner	Person	52	15	1800	33.3	93,600	1731	120 x 15 x52
Sub total							275,600.00	5,098.44	
5	Fuel and stationeries								
	Writing pad	PCS	52		25	0.462	1,300.00	24.024	
	Pen	PCS	52		50	0.925	2,600.00	48.1	
	Marker	Packet	5		300	5.55	1,500.00	27.75	
	Photo copy paper for training material duplication	Ream	20		300	5.55	6,000	111	
	Photo copy machine cartage	PCS	2		200	37.037	4,000.00	74.074	
	Training Material holding folder	PCS	45		60	1.11	2,700	49.95	
6	Fuel for training facilitation	Lump sum		15			5,000.00	92.59	
7	Bible provision for each trainee	Person	52		300	5.55	15,600.00	288.6	
Sub Total							38,700.00	716.754	
Total							428,300.00	7,924.37	
Administration Cost 5%							21,415.00	396,218	
Grand total							428,300.00	7,924.37	

Table 1 budget break down

2.1 Total training cost

As it mentioned in above table the total cost of the training will be ethB 428,300(Euro 7,924.37) in month of August 1eur=54 ethb.

3. Contact person

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Email address: amanuelabera22@yahoo.com

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Fax no 00251-462202348

P.o.box 12 Hawasa, Ethiopia

3.1 Funding cost transferring through the following address:

Bank address holder: Catholic church of Hawasa

Name of the bank: Dashen bank, Hawasa branch

Bank account number s/A5016018506019

Address of Account holder: Fr Juan Gonzalez Nunez apostolic vicariate administrator.

Tel phone: 00251-0462202350

3.2 INVOLVIMENT OF OTHER STAKEHOLDERS

All activities which will be implemented in a community should incorporate different stakeholders some are:

- As the project described here above the main beneficiaries of the project are Arosa parish catechists, they are the main body of project and involve in its implementation,
- The assistant parish priest is the implementer and facilitator of the training,
- The Arosa church elders also have share to follow the training implementation and arrange the training hall for coming trainees,
- Hawasa catholic Secretariat pastoral department has responsibility to arrange trainers and training documents,
- Hawasa catholic secretariat has executive responsibility of the project,

- The Hawasa catholic vicariate Administrator has the responsibility to open and cloth the training with prayer and speech and has responsibility to cheak all project implementation according to its action plan,and,
- The Hawasa catholic Vicariate Dongora pastoral center has responsibility to take all training information and put it into documentation for reporting and reference.

4. Material resource and logistics

As it indicated earlier in table one the training materials are to be purchased and provided for trainers.

Project materials

- Training manuals (modules,
- Writing pad,pen,photocopy paper, photo coy machine cartage
- Training materials holding folder
- Marker

Transport

- Catechist come from far distance from where there is no transportation access;therefore the parish will give service for some trainees during their coming to the center and return back to their home,
- Arosa parish is located at 15 km from hawasa town and purchase all the accommodation materials from market and transport to the parish,
- The trainers also comes from Dongora,hawasa and other parishes,thus the organizers needs to give transportation service or refined the transportation cost for some of them

Communication

- The letter should be prepared and sent for trainers,trainees,pastoral center head, secretariat general and Administrator to inform the training,
- Training şchedule should be prepared and distributed for concerned bodies/participants a head of time,and
- Telephone communication also will be conducted with Administrator, secretariat general pastoral center and trainees

Accommodation

- Training hall, refreshment (tea and coffee, food for lunch and dinner, soft drinks)
- Per diem and transportation fee for trainers, facilitator and trainees,
- Bed for 46 trainees

5. Monitoring and evaluation

5.1 .Monitoring

For every activity implementation the scheduled monitoring is necessary to take action of planning deviation and inconvenience for beneficiaries. Moreover, to take some lessons from project implementation for other relative activities close monitoring of training implementation should be important and be it conducted.

5.2 Evaluation

This project is the short term training activity evaluation will be conducted at three stages beginning, middle at the end of the training.

- At the beginning the training organizer should use different mechanisms to know that trainees status whether they have understanding on training topics or not. Based on information which they give can trainer change the approach of training for trainers?
- At the middle: the evaluation which will be conducted at the middle of the training will be evaluate how so far they getting knowledge from the training and which topic or training approach doesn't suit them. Then the elevation ideas will ask the comment and suggestion from trainers to improve for the net training sessions.
- At the end: training elevation will be conducted for the summary of all activities elevation including trainers, all training accommodations, and trainees progress of knowledge with training.
- In general elevation helps the project implementer to know how so far the trainees are satisfied with training and they get sufficient knowledge from the training moreover, it helps for implementer to know the training implementation in detail and can produce sounding report for donors.

God bless you and your organization

Yours Sincerely,

Fr, Teshale Abera Parish priest

6. Time frame

Including logical time frame of project implementation is very important for donor and implementer. Because it is the guideline for both partners to release the implementing budget for donor and put the project in to practice on time for implementer.

Activities	Implementation months			Responsible body	Logistics
	February 2023	March 2023	April 2023		
Writing Project Proposal	x			Parish priest	
Submitting the project Proposal to the bishop for refining	X			Parish priest	Fuel and stationaries
Refine the project proposal and send to the donor	x			Bishop (administrator)	
Preparing training modules		X		Vicariate pastoral center and parish priest	stationary and allowance for expert
Purchasing training relative materials		X		Parish priest	Allocated budget
Arranging training accommodations		x		Parish priest	Allocated budget
Conducting training			x	Bishop,(Administrator) parish priest, trainers	training material, allocated budget

Fr. Teshale Abera

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