



Organist/Pianist Musician – Job Description

The Instruments: 1936 three-rank Moller organ and Sojin baby grand piano.

Application Posted: January 9th, 2023. Open till filled.

Compensation: Salary range: \$15,500.00 to \$24,500.00. Travel reimbursed at yearly federal government rate per mile, round trip. Wedding and Funeral rate established yearly by Musician and Pilgrim Church.

Scope: Part-time, 4 hours a week. Renewable yearly.

Schedule: Sunday's. 9am till 11.30am

Season of Advent (December): December 24th evening (3 hrs.)

Season of Lent / Easter (Feb-March-April):

- one Wednesday evening: Ash Wednesday (1.5 hours)
- one Thursday evening: Maundy Thursday (1.5 hours)

Weddings & Funerals: right of first refusal, additional compensation

Other worship events: as schedule allows

Accountable to: Diaconate Board and Senior / Lead Minister

- Worship Design with, and direct report to: Senior / Lead Minister
 - Weekly meeting: Zoom / phone / in person (30 minutes to 1 hour)
 - Seasonal meeting and written report to Diaconate. Timely email communication as necessary
 - Yearly mutual music ministry review with Pastor and Personnel Committee: September

2592 West 14th Street Cleveland Ohio 44113

216.861.7388

pilgrimalive.org

Arlen G. Vernava, Intentional Interim Pastor
Kathy DeJohn, Office Administrator
Katherine Schultz, Property Manager

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PastorArlen@pilgrimalive.org
kathyd@pilgrimalive.org
katherines@pilgrimalive.org

Called to Care Prayer Ministry

216.861.7388 x 5

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Organist/Pianist Musician – Job Description (page 2)

Details: Prepare worship music

- generally three pieces – “prelude,” “postlude,” “response” (ten to fifteen minutes of music, total)
- generally three congregational hymns (chosen by clergy)

Rehearse Pilgrim singers – soloist – volunteer musician(s) – and or hymn leader

- 9am Sunday’s
 - Utilize Pilgrim’s music library
- Singers and musicians contribute in worship as schedules and design allows
- Congregational hymn leader – weekly

Coordinate with:

- Bell Choir: seasonal / and or per design
- Professional musicians: seasonal / and or per design
- With Senior Minister, (or in Pastor’s absence), Diaconate Chairperson, for time away or emergency absence
- Office Administrator, to provide service music for worship bulletin program
 - Provide a one-quarter / one column length monthly news brief for publishing in The Messenger
- Property Manager seasonally for arranging for organ and piano tuning and or repair: generally late Fall and early Spring.

Send a pdf letter of interest, with CV or resume in care of the Office Administrator, at pilgrimorganist@gmail.com. Please include best phone number and email.

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