

Association Council Job Description & Responsibilities

The Association Council is the governing body of the Association. The Council leads and directs the business and the total ministry of the Association according to its calling, purpose, and vision. Guided by the Holy Spirit, the Council partners with the General Minister in setting the vision, the direction, and the ministry priorities of the Association.

According to The Associations' Constitution and Bylaws:

- The Association Council shall be composed of elected officers and eleven members to be elected by the Association at the Annual Meeting. The Association General Minister shall be an ex-officio member without vote.
- The Council shall serve as the governing body for the Association between Association annual meetings.
- The Council shall employ such personnel as determined by the Association General Minister. All personnel shall work under the direction of the Association General Minister.
- The Council shall establish ministry teams, committees, and working groups as needed.

Council Responsibilities:

- Is the keeper and custodian of the Association's vision, mission, and long-term plans.
- Is the executive body of the Association as it implements its vision and directs its ministry.
- Leads, guides, and ensures the coordination of the ministry of the Association.
- Creates and approves administrative and program policies to ensure clarity and efficiency.
- Approves and recommends the Annual Plan for Resourcing the Ministry to the Association, ensuring that it reflects the vision and mission of the church.
- Keeps abreast that the resources of the church human, financial and facilities –are used wisely to fulfill the vision and mission of the Association.
- Appoints teams/committees as needed, especially for new tasks and ministries.
- Evaluates the total ministry of the Association and its programs on a continuing basis.
- Ensures that the Association's vision continues to give meaning and direction to its ministry.

Member Responsibilities:

- Attend and participate in meetings. If you are unable to attend a meeting, please notify the Moderator. If you find that your service to the Council is no longer your calling, let the Moderator and the Associations General Minister know, so another person may be appointed.
- Read the materials provided prior to the meeting and be ready to engage. Materials will be posted on our website. A password will be provided to you for access.
- Be part of the team. Support and interpret the work of the Council to others. If you hold a different perspective, share it during the Council meeting. Once a decision has been reached, support that decision publicly and consistently.

- Consider giving to the work of the Association with a personal financial gift beyond what you give through your own faith community to OCWM.
- Conflicts of interest may occur while you are serving on the Council. Notify the Moderator and Associations General Minister when you believe this to be the case and remove yourself from the decision being made.

The Council meets 4 times a year, on the 3rd Saturday of the month, 10 am – 12 pm, currently thru ZOOM 2021 Meeting Dates: March 20, June 19, September 18, November 20